

What's Included

- ◆ A day-by-day curriculum with training objectives, activities, and reproducible handouts
- ◆ Participant (Student) workbooks
- ◆ A user-friendly instructor's manual
- ◆ Customized training for your staff by EFF trainers
- ◆ Specialized technical assistance before and after the training



For pricing and training information,
call us at 865-974-648

email us at eff@utk.edu

Developed by the Center for Literacy Studies
The University of Tennessee, Knoxville

Preparing for Careers in Health Care

Blending Basic Skills and Industry Standards

Developed by Equipped for the Future (EFF) in collaboration with the Tennessee Department of Labor and Workforce Development, Division of Adult Education and the Tennessee Department of Human Services



Key Features

Preparing for Careers in Health Care blends basic skills - including those critical but difficult to teach and assess "soft skills" - with industry skill standards to prepare adults for training in any health care field, from certified nurse's aide to registered nurse to medical transcriptionist.

- ◆ Total curriculum and training package
- ◆ 4-week/120-hour course
- ◆ Flexible program that can be adapted to your specific needs
- ◆ Excellent work readiness program for Welfare to Work participants
- ◆ Great addition to your workplace education menu of offerings
- ◆ Connection to GED so participants can reach their goals in a more timely manner
- ◆ Proven success in student retention and increased basic skills*
- ◆ Adaptable curriculum to suit a variety of needs, both workforce and academic

* based on TN Pilots 2005

Focus

Why Health Care?

Total employment in the United States is projected to increase by 22.2 million jobs over the next ten years. Ten out of 20 occupations projected to grow the fastest are concentrated in health services.

As the largest industry in 2002, health services provided 12.9 million jobs— 12.5 million jobs for wage and salary workers and about 382,000 jobs for the self-employed. About 16 percent, or 3.5 million jobs, of all new wage and salary jobs created between 2002 and 2012 will be in health services— which is more than in any other industry. The majority of jobs require less than four years of college education, but health diagnosing and treating practitioners are among the most educated workers.



“We highly recommend this program; you will be so amazed at what you learn. The course inspired and encouraged us to set a goal for our future and work towards it.”

"You learn so much more than you think you would."

“I would recommend this class because you can benefit from it in a lot of different ways.”

-- Student Comments

Basic Skills and Industry Standards

Preparing for Careers in Health Care Combining EFF and Industry Standards



The National Health Care Skill Standards includes an industry core of eight broad standards, such as Communications, Systems, and Teamwork. These standards serve as a foundation for occupations across the health services.

To perform these skills, health care workers need to communicate well, read critically, apply math concepts accurately, solve problems, work well with others, and evaluate a variety of situations faced on the job. These skills align directly with the EFF Content Standards.

By integrating the industry skills standards with the EFF Standards, participants engage in activities that build the knowledge and skills they need to prepare for a career in the health care field. Participants also gain skills that transfer to other environments outside of work - in their roles as family members and members of the community. Participants become competent and confident in pursuing professional and personal goals.

Approach

Training and Approach

- ◆ **Complete package** - curriculum, training on its use, follow-up technical assistance.
- ◆ **Customized to your needs** - get what you want the way you want it.

We believe that training should be engaging, inspiring, and include practical examples that can be applied for immediate results. That is why you will find our customized training of your staff so beneficial. Our EFF trainers break information down into digestible pieces that enable participants to internalize concepts.

We provide just the right mixture of interactive, creative adult learning techniques (team exercises, roleplays, discussion, and reinforcement) for immediate application and long-term retention.

We also do not forget about you after you leave the training. **You decide how much technical assistance you need, and we provide it!** Call us to find out how we can customize training and technical assistance specifically to meet your needs and resources.

For pricing and training information,
call us at 865-974-1161
or email us at eff@utk.edu